Date: 10/11/2023

Team members present: Tikki, Nathan, Sachit, Ilya

# Meeting Notes

* Reviewed PM1
  + Everyone is happy with the grade
  + Successes:
    - Group meeting coordination worked well through direct messages.
    - Division of labor good for available members
    - Confirmed Zoom meetings work well
  + Areas of improvement:
    - Need to add references/bibliography when adding research for a proposal for a software project
    - Review rubric before submitting
* Refreshed everyone on what our product is
  + ByteBuddies, a CS mentor matching program
  + Developed list of features necessary for program:
    - Both:
      * Making/Updating Accounts
      * Terms & Service Agreement
      * Login
      * Tutorials on Software
    - Mentors:
      * Ability to set meetings/coordinate with mentees
      * Updating profile with new skills
      * Giving out good resources
    - Mentees:
      * Picking Mentors (Seeing available mentors)
      * Applying for a Mentor
      * Accepting a Meeting Time
* No blockers reported from anyone
* Independent Workflows (Later Use Cases require postconditions of previous use cases, but no specific use case assigned, just amount of use cases)
* Priorities:

1. Use Cases
2. PM Daily Standup Notes

* PM2 is due this Friday, need to divide up work
  + Writing use cases take up the most work
* Goal is for everyone to finish their task by Friday afternoon

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# Upcoming Tasks

Tikki: Take notes during this Scrum meeting to submit as process deliverable

Ilya: Come up with 2 use cases

Sachit: Come up with 2 use cases

Nathan: Come up with 1 use case & proofread this document